



PEACE CORPS GUINEA

PEACE CORPS

Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

RFQ Number: PR2023-01-025

Date: Conakry, January 31st, 2023

Peace Corps Guinea has a need for installation of a 595sq Metal structure, tiles and waterproofing stripping and laying on the main office rooftop terrace. Peace Corps is soliciting fixed-price quotations from all SME (Small and Medium Enterprises) or structures legally established in Guinea and able to accomplish this project.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1 —Vendor Quotation Form by e-mail to:

Name: Amy F. Byerwalter

Subject Line: PR2023-01-010

Address: Taouyah, plage Rogbane – Ratoma, Conakry

E-mail: abyerwalter@peacecorps.gov and cc fleno@peacecorps.gov

Quotations are due no later than **February 21st, 2023**, at 1:00pm. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required services to the selected vendor.

A. Statement of Work/Description of Requirements

LOT1:

- Removal and disposal of existing floor tiles and waterproof stripping on the rooftop terrace (approximately of 595sq)
- Installation of new tile and waterproof stripping on rooftop terrace (approximately 595sq)

Item	Description	Qty
001	Tiles and waterproofing stripping	595sqm
002	Tiles and waterproofing laying	595sqm

LOT2:

- Removal of a small metal structure of approximately 88sq meters, and disposal of materials
- Construction a metal structure of 595sq meters

Item	Description	Qty
003	Stripping of a metal structure	88sqm
004	Installation of metal poles (36) as pillars of 30cm \varnothing and 280cm in Length	36pcs
005	Installation of U Gutters for the rainwater	70pcs
006	Installation of Metal Zinc Sheets 7/10mm (Toles Bac)	595sqm



PEACE CORPS GUINEA

Page 2 of 5

007	Installation of cross-beams: Rectangular Metal pipe 80 x 40mm with a thickness of 2mm	595sqm
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NB:

- **See attached Project Plan**
- **Lot1 and Lot2 are subjects of 2 different offers. The price in GNF excluding taxes, excise duties and other taxes and customs duties.**
- **Offerors may conduct a Site Visit from 6th to 17th February 2023, between the hours of 10h00 and 14h00 Tuesday to Thursday.**

B. Place of Performance

Work will be performed at Peace Corps office in Conakry.

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- Administrative prerequisites (All administrative documentations are updated as required by the Guinean regulation) tax registration certificate, fiscal tax receipt, Registration card.
- Compliance with the works description as described on the tender / rfq
- Economic and financial capacity (by providing bank documents certifying the availability of funds) for the entire project.
- Provide professional experience (Technical references, implementation of similar projects)
- Works execution time (compliance with the schedule and consistency of choices) not more than two months after contract signing.

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Quotations are evaluated considering the project description, qualifications and experience of the service provider, price, guarantees after service, PEACE CORPS will select the Lowest Price Technically Acceptable”

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the result.

[End of RFQ]



PEACE CORPS GUINEA



ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number: PR2023-01-010

Vendor:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs): (Note to Contracting Officer: Copy information from above into this chart, or for complicated requirements, refer to an attached Excel sheet with item numbers, descriptions, quantities, and formulas pre-populated here for the vendor to complete and submit along with the rest of Attachment I.

If Peace Corps intends to include option periods on the final contract, all interested vendors must be provided an opportunity to submit prices for those option periods in their quotation.)

Item	Description	Qty	Unit Price	Total
001		
002				
003				
...				
Total				

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any):

Quoted Payment Terms:

Quoted Warranty Terms (If Any):

Quoted Additional Terms and/or Conditions:

(Note to Contracting Officer: Include any additional questions post needs the vendors to answer in order to evaluate the quotation properly here. For example, if post intends to evaluate a company’s current staffing structure and their plan for providing qualified individuals to fulfill the requirement, ask them as part of their quotation to answer a question such as: “Describe your company’s current staffing structure and describe in detail your company’s plan for providing qualified individuals to fulfill this requirement and providing supervision of your staff members assigned to work at the Peace Corps.”)

SUPPLIER AUTHORIZED REPRESENTATIVE

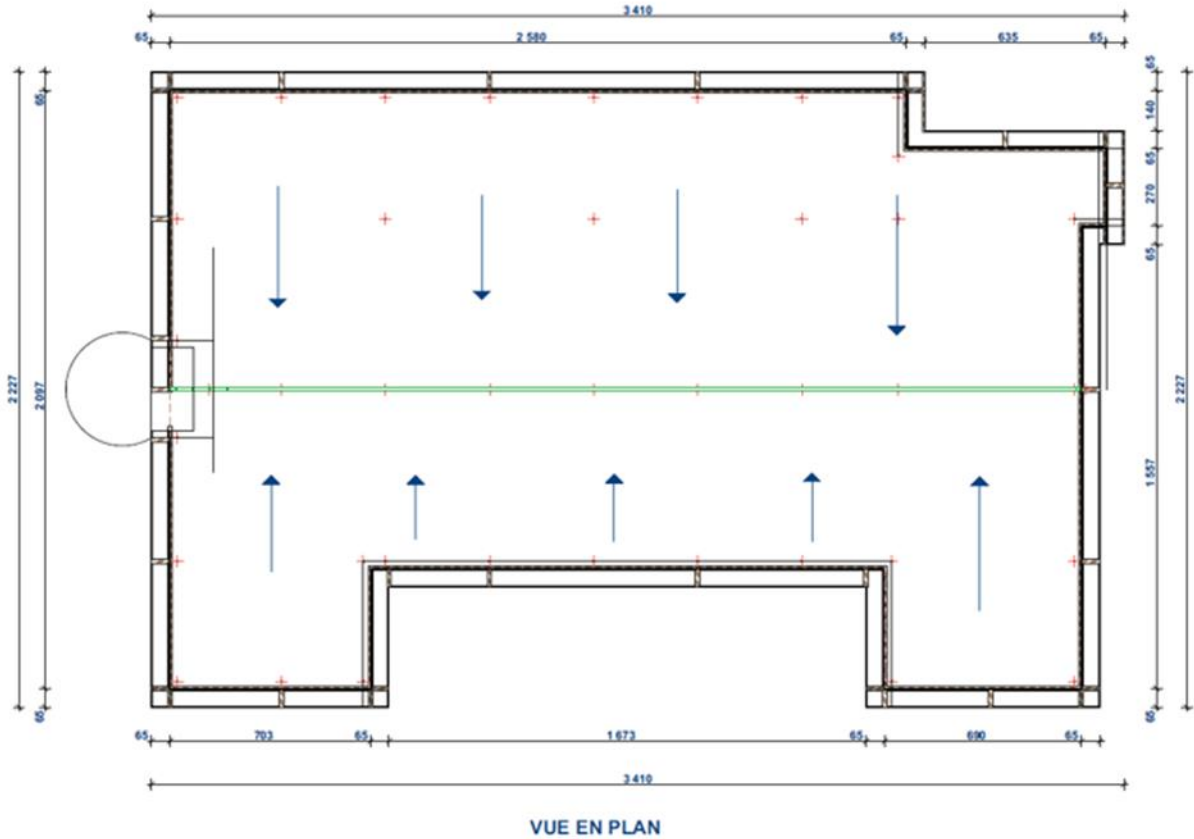
Signature: _____

Date: _____



Peace Corps Project Plan

Lot 1





Lot 2

